



**Internal/External**

1. **SERVICENAME: ANIMAL HEALTH SERVICES AND ANIMAL VACCINATION PROGRAM**

**Description of the Service:** Vaccination of Large Animals against Hemorrhagic Septicemia and Rabies on Dogs conducted in 91 Barangays to prevent and control the occurrence of animal diseases

<b>Office or Division:</b>	CITY VETERINARY OFFICE			
<b>Classification:</b>	SIMPLE			
<b>Type of Transaction:</b>	G2C (GOVERNMENT TO CLIENT)			
<b>Who may avail:</b>	LIVESTOCK RAISER AND DOG OWNERS			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
<b>HEMOSEPT VACCINE AND RABIES VACCINE</b>		<b>Provincial Veterinary Office and City Agriculture Office</b>		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Sign in the client logbook in the office	Give the Visitor's Logbook to the Client	NONE	2 minutes	Livestock Extension Worker
1. Request for schedule of hemosept vaccination on large animals and rabies vaccination for dogs	Endorse technical staff concern, discuss client concern	NONE	5 minutes	City Veterinarian



	Conduct vaccination on large animals and dogs	NONE	1 hour	City Veterinarian/ Livestock Inspector/ AI Technician/ Livestock Extension Worker
	<b>TOTAL</b>		<b>1 hour &amp; 7 minutes</b>	