



5. SERVICENAME: MUSEUM SERVICES

Description of the Service: The City Museum is under the City Tourism Office providing information on history, culture and heritage of the city of Ilagan.

Office or Division:	CITY TOURISM OFFICE			
Classification:	Simple			
Type of Transaction:	G2C Government to Client			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
None		N/A		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Register to the Visitors/ client logbook	Museum Staff will tour the visitor's providing information on culture, history and heritage of the city of Ilagan	None	20 minutes	Mary Grace Cadiz- Focal Person
TOTAL			20 minutes	