



## Internal/External

### 8. SERVICE NAME: DIETARY SERVICE

**Description of the Services:** The Nutrition and Dietetics Service provides nutritionally balanced meals to all inpatients, tailored to their medical needs and dietary restrictions as prescribed by their attending physician. The service ensures that each patient receives appropriate nutrition to support treatment, recovery, and overall well-being during their hospital stay. Meals are planned, prepared, and served by trained dietary staff in accordance with essential health and safety standards.

<b>Office or Division:</b>	San Antonio City of Iligan Hospital			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	Government to Client			
<b>Who may avail:</b>	IN-PATIENT			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Patient Medical Records – Physician’s Dietary Order; Notation of food allergies		Admitting Section/ Nurse Station;		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Admission to the hospital and endorsement by a physician	Assess patients' nutritional needs and provide dietary orders	Included in hospitalization fees	10 minutes	Physician on Duty/Nurse
2. Confirm dietary restrictions or preferences	Interview patient/family; note restrictions/	None	10 minutes	<b>John Harvi B. Miranda</b> Dietitian I or Dietary Staff
3. Await meal service		None	Per meal schedule	<b>John Harvi B. Miranda</b>



4. Inform staff of concerns or changes in condition	preferences or allergy  Plan, prepare, and distribute appropriate meals per dietary order.  Address concerns, adjust the meal plan as needed upon the physician's order	None	10 minutes	Dietitian I/ Dietary Staff  <b>John Harvi B. Miranda</b> Dietitian I/ Dietary Staff
	<b>TOTAL:</b>		30 minutes – 1 hour depending on the time of meal distribution	