



**Internal/External**

**6. SERVICENAME: INTERVENTION PROGRAM FOR WOMEN IN ESPECIALLY DIFFICULT CIRCUMSTANCES**

**Description of the Service:** Provision of assistance to Women in Especially Difficult Circumstances to seek redress or erase them of their difficult situations.

<b>Office or Division:</b>	City Social Welfare and Development Office
<b>Classification:</b>	Highly Technical (Case to Case Basis)
<b>Type of Transaction:</b>	Government to Client
<b>Who may avail:</b>	Women in Especially Difficult Circumstances

<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Police Blotter		<b>Local Police Station</b>		
Medico Legal		<b>CHO/Hospital</b>		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>Shall report criminal complaint to PNP-WCPD</li> </ul>	- Intake interview and prepare initial assessment	<b>None</b>	<b>45 minutes</b>	<b>Narcisa C. Bulauan, RSW</b> Social Welfare Officer III
	- Refer to PNP, Women and Children Protection Desk	<b>None</b>	<b>5 minutes</b>	<b>Narcisa C. Bulauan, RSW</b> Social Welfare Officer III
<ul style="list-style-type: none"> <li>Shall undergo medical examination at City Health Office or Gov.</li> </ul>	- Refer to City Health Office	<b>None</b>	<b>5 minutes</b>	<b>Narcisa C. Bulauan, RSW</b> Social Welfare Officer III



Faustino N. Dy Memorial Hospital				
<ul style="list-style-type: none"><li>Report to Legal office for advice</li></ul>	- Refer to City Legal Office	<b>None</b>	<b>5 minutes</b>	<b>Narcisa C. Bulauan, RSW</b> Social Welfare Officer III
<ul style="list-style-type: none"><li>Attend court hearings (if needed)</li></ul>	- Case Management	<b>None</b>	<b>66-132 Days</b>	<b>Narcisa C. Bulauan, RSW</b> Social Welfare Officer III
TOTAL			<b>66-132 days &amp; 1 hour</b>	