



Internal/External

4. SERVICENAME: INTERVENTION PROGRAM FOR CHILDREN IN CONFLICT WITH THE LAW

Description of the Service: Provision of assistance to Children in Conflict with the Law to seek redress or erase them of their difficult situations.

Office or Division:	City Social Welfare and Development Office
Classification:	Highly Technical (Case to Case Basis)
Type of Transaction:	Government to Client
Who may avail:	Children in Conflict with the Law

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
Police Blotter	Local Police Station
BCPC endorsement	Barangay Hall
Birth Certificate	CCRO
School Record	School attended

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
- Present BCPC Endorsement/ Police Blotter and Birth Certificate	- Received and review referral from PNP or BCPC	None	5 minutes	Jenny Rose B. Bulauan, RSW Social Welfare Officer II
- Shall undergo medical examination at City Health Office or Gov.	- Intake interview and conduct assessment	None	45 minutes	Jenny Rose B. Bulauan, RSW Social Welfare Officer II



Faustino N. Dy Memorial Hospital or drug testing at SOCO Ilagan	- Conduct assessment of Discernment <i>(If minor is above 15 years old but below 18 years of age)</i>	None	1 hour	Jenny Rose B. Bulauan, RSW Social Welfare Officer II
- Attend Court Hearings (if needed)	- Case Management	None	66-132 Days	Jenny Rose B. Bulauan, RSW Social Welfare Officer II
TOTAL			66-132 Days and 1 hour and 45 minutes	