



Internal/External

10. SERVICENAME: ASSISTANCE FOR PHYSICAL RESTORATION

Description of the Service: The Assistance can be used to avail financial assistance for PWD medical needs, therapy or assistive devices. Any individuals who have permanently disability such as those with long term physical, mental, intellectual or sensory impairment

Office or Division:	City Social Welfare and Development Office
Classification:	Simple
Type of Transaction:	Government to Client
Who may avail:	Persons with disability/ies

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> - Medical Certificate/ Abstract/Therapy Protocol - Barangay Certificate of Indigency - PWD ID 		CHO/Hospital Barangay		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
<ul style="list-style-type: none"> • Sign in the Client log book 	<ul style="list-style-type: none"> - Assist client to register in log book 	None	2 minutes	Develyn R. Telan DEMO I
<ul style="list-style-type: none"> • Present and submit needed requirements 	<ul style="list-style-type: none"> - Receive and Review needed requirements 	None	2 minutes	Develyn R. Telan DEMO I



<ul style="list-style-type: none">• Processing of Social Case Study Report/Abstract Case Study	<ul style="list-style-type: none">- Preparation of Case Study Report/Interview Client	None	10 minutes	Rufino R. Laguan Jr., RSW CSWD Worker
<ul style="list-style-type: none">• Approval of Social Case Study Report	<ul style="list-style-type: none">- Finalization of SCSR/Abstract CS	None	2 minutes	Evalyn Adduru-Bacungan, RSW CSWD Officer
<ul style="list-style-type: none">• Release of SCSR	<ul style="list-style-type: none">- Release of SCSR/Referral Letter to the Client	None	2 minutes	Develyn R. Telan DEMO I
TOTAL			16 minutes	