



Internal/External

9.SERVICENAME: AVAILMENT OF LABORATORY SERVICES

Description of the Service: Provision of laboratory Services CBC, urinalysis, sputum exam, stool exam and blood smear for malaria.

Office or Division:	City Health Office
Classification:	Simple
Type of Transaction:	Government to Citizens/Client
Who may avail:	ALL

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
• Medical Doctors Request		• Doctor consultation room		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in the client logbook and get the number at the information desk, proceed to waiting area and wait for number to be called	Receive the request form	Laboratory Fees <i>(if needed)</i> <ul style="list-style-type: none"> • Sputum Exam-FREE • Fecalysis-P80.00 • CBC- P150.00 	1 minute	CHO staff
2. Go to admission area for recording at chief complaints and taking vital signs.	Assessment and verification were done and order of payment was given	<ul style="list-style-type: none"> • Urinalysis-P80.00 • *RPR-P250.00 • *HBsAg screening test-P200.00 • Blood Typing P100.00 	3 minutes	CHO staff
3. Go to consultation room for laboratory request.	Get the laboratory request	<ul style="list-style-type: none"> • Blood Smear for Malaria-50 	1 minute	Jacqueline C. Cureg, RMT Medtech I



4. Proceed to the laboratory room for instructions, extraction, and collection of specimens.	Extract blood from the patient or instruct them to collect phlegm or urine specimen	<ul style="list-style-type: none">• Dengue Ns1-600• Expanded Newborn Screening-1800• Blood Chemistry P150 each	1 minute	Jacqueline C. Cureg, RMT Medtech I
5. Get laboratory result	Print a copy of result for patient and record the result for laboratory	<ul style="list-style-type: none">• Glucose• Triglyceride• HDL/LDL• BUN/BUA• SGOT/SGPT• Cholesterol• Uric Acid• ALT/SGPT• AST/SGOT• Urine Culture (outside) *Screening	1 hour depending on exam	Jacqueline C. Cureg, RMT Medtech I
6. Go to the Doctors room for the interpretation of laboratory result.	Release the result to the patient		5 minutes	Joan Paula M. Pagalilauan, MD City Health Officer
TOTAL:			11 minutes to 1 hour	



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