



Internal/External

7. SERVICENAME: SCREENING, DIAGNOSIS AND AVAILING OF TB DRUGS

Description of the Service: TB DOTS provides services for screening of presumptive TB, diagnosis, and free TB drugs based on TB DOTS policies and procedures.

Office or Division:	City Health Office
Classification:	Simple
Type of Transaction:	G2C – Government to Citizen
Who may avail:	ALL

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
----------------------------------	------------------------

<p>For NEW Patient</p> <ul style="list-style-type: none"> • NTP Referral Form • Sputum Exam Result (DSSM and GX Result) • Chest Xray Result <p>For OLD Patient</p> <ul style="list-style-type: none"> • NTP Identification Card 	<ul style="list-style-type: none"> • Referring Unit / Facility (BJS, RHU, Hospitals, Physician) • Laboratory / Gene Xpert site • Referring Physicians / Hospital
---	---

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
FOR NEW PATIENTS 1. Go to TB DOTS front desk for registration and screening	Interview client/ patient and register to Presumptive Masterlist	None	3 minutes	Jovilyn Birung
2. Submit necessary requirements	Receive the required documents and check for completeness	None	1 minute	JENNY RIVERA, RM



<p>3. Go to Examination room for Physical Examination and further assessment</p>	<p>Assess patient and record findings</p>	<p>None</p>	<p>5 minutes</p>	<p>JENNY RIVERA, RM</p>
<p>4. Go back to TB DOTS for further instructions</p> <p>If for sputum exam</p> <ul style="list-style-type: none"> • DSSM <p>If sputum exam result is Negative and Clinical manifestation of TB</p>	<p>Received records and instruct patient</p> <p>Request form and send patient to laboratory</p> <p>Give symptomatic management, record findings in the individual Treatment Record and send patient to pharmacy</p>	<p>None</p>	<p>1 minute</p>	<p>JENNY RIVERA, RM</p>
<p>If for treatment</p>	<p>Open Treatment Card get necessary information and vital signs initiate treatment dispense TB drugs give health education and counselling</p>	<p>None</p>	<p>2 minutes</p>	<p>JENNY RIVERA, RM</p>
			<p>10 minutes</p>	<p>MARINETH AMMUGAUAN, RN</p>



If for referral	Fill up referral form (NTP Form 7) and give instructions	None	5 minutes	MARINETH AMMUGAUAN, RN
TOTAL:			27 minutes	