



Internal/External

6.SERVICENAME: LIFESTYLE RELATED DISEASE (LRD) / NON – COMMUNICABLE DISEASES (NCD)

Description of the Service: The delivery of accessible and quality health services for Ilagueño utilizing consistent and correct monitoring of Non-communicable diseases using Philpen Protocol.

Office or Division:	City Health Office
Classification:	Simple
Type of Transaction:	G2C – Government to Citizen
Who may avail:	ALL

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
For new patient: Medical Certificate from previous check-up For old patient Admitting form		From previous institutions / Hospitals / Clinic		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in the client logbook at the information desk.	Collect patient data/ record vital signs	None	3 minutes	CHO staff on duty at Admission area
2. Proceed to waiting area	Call the patient for assessment and instruct to fall in line for consultation.	None	3 minutes	CHO staff on duty at Admission area
3. When the name is called proceed to the Doctors room for consultation and treatment.	Consultation to be done by the City Health Officer	None	3 minutes	CHO staff on duty at Admission area



4. Proceed to NCD room for lifestyle counselling and recording.	Record and counsel the patient using Philpen protocol	None	3 minutes	Reymond R. Lorenzo, RN NCD Coordinator
5. Proceed to Pharmacy for dispensing of medicine and additional instruction	Instruct patient to proceed to pharmacy for medication regimen.	None	3 minutes	Karla G. Abad, RPh Pharmacist
TOTAL:			15 minutes	