



Internal/External

5. SERVICENAME: INTEGRATED MANAGEMENT ON CHILDHOOD ILLNESS SERVICES

Description of the Service: Provide integrated management on childhood illness services from birth up to 5 years old

Office or Division:	City Health Office			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	0-59 months old children			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
ECCD Card/Immunization Card Baby Book Individual Treatment Record Referral Form		Barangay Health Station/ Other Health Facility Attending Physician		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in the client logbook at the information desk & get the number to be called.	- Give the logbook and number to patient. - Give their family records	None	1 minutes	CHO staff on duty at Admission area
2. Go to admission area for the recording of chief complaints and vital signs	Admitted and recorded conditions and vital sign	None	3 minutes	CHO staff on duty at Admission area



3. Proceed to childcare room for assessment, treatment and counselling.	Assessed patient.	None	30 minutes	Sarah Jane Noriega, RN Nurse V
4. Go to the dispensing area for medicine and for instructions.	Give the prescribed medicines	None	2 minutes	Karla G. Abad, RPh Pharmacist
TOTAL:			36 minutes	