



Internal/External

20.SERVICENAME: OUT-PATIENT CONSULTATION

Description of the Service: This provides medical assistance to any individual who needs medical attention. This aims to diagnose, treat illness & provide appropriate medical assistance

Office or Division:	City Health Office			
Classification:	Simple			
Type of Transaction:	Government Client			
Who may avail:	ALL			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Barangay Certificate Barangay Indigency Laboratory examination		City Health Office / Environmental Sanitation		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Proceed to the registration area	Verify patient identity - Check PhilHealth membership eligibility - Encode patient details in system	None	5 minutes	CHO staff on duty at Admission area
2. Submit PhilHealth ID and required documents	Validate membership via PhilHealth system	None	5 minutes	CHO staff on duty at Admission area



3. Proceed to admission area where conditions and vital signs taken	Admitted and recorded conditions and vital signs	None	2 minutes	CHO staff on duty at Admission area
4. Proceed to the Doctors room for consultation	• Take history and proper physical examination, request for some laboratory exam if needed • Make the proper disease diagnosis • Administer proper management • Prescribe necessary medication	Laboratory Fees (if needed) • Sputum Exam-FREE • Fecalysis-P80.00 • CBC-P150.00 • Urinalysis-P80.00 • *RPR-P250.00 • *HBsAg screening test-P200.00 • Blood Typing P100.00	10 minutes	Joan Paula M. Pagalilauan, MD City Health Officer
TOTAL:			22 minutes	