



water Refilling Station and Water Work System: Water test Result and Water Potability *All Laboratory are for screening purposes only once result becomes reactive, patient is subjected for confirmatory test				
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in to client logbook, proceed to EVS Room to secure requirements.	Give the logbook and number.	Medical Certification 150.00	1 minutes	CHO staff on duty at Admission area
2. Submit Documents to verification	Give laboratory Requirements	Medical Certification ID -100.00	3 minutes	Marissa Balisi, RN Sanitation Inspector
3. Go to Laboratory room for the payment of sanitary permit.	Official receipt given by the City Treasurers Office	Sanitary Permit 150.00	3 minutes	Danilo Domingo CTO rep
4. Go back to the Sanitation inspector for health and sanitation reminders and signature of permit	Printing and signing of sanitary permits		5 minutes	Marissa Balisi, RN Sanitation Inspector
5. Go to Doctor's room for signature of sanitary permit	Sanitary permit signed		3 minutes	Joan Paula M. Pagalilauan, MD City Health Officer
TOTAL:			15 minutes	