



Internal/External

20. SERVICENAME: ANIMAL BITE TREATMENT CENTER

Description of the Service: To provide quality safe, timely & cost-effective management to animal patients & rabies exposures in the City of Ilagan

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| Office or Division: | City Health Office |
| Classification: | Simple |
| Type of Transaction: | Government to Citizens |
| Who may avail: | ALL |

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| CHECKLIST OF REQUIREMENTS | WHERE TO SECURE |
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| Barangay Certificate/Certificate of Indigency | Barangay Hall |
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| CLIENT STEPS | AGENCY ACTION | FEES TO BE PAID | PROCESSING TIME | PERSON RESPONSIBLE |
|--|---|-----------------|-----------------|--|
| <u>NEW PATIENT</u> 1. Patient will sign in admission area. | Guard on duty registers patient in logbook. | None | 2 Minutes | Wilson Alamo Admin Aide III Johnny Peralta Admin Aide I or Guard on Duty |
| 2. Patient will get number and secure patient data sheet at CHO-Animal Bite Treatment Center. (Patient will provide his own insulin syringe if not available. Otherwise, all vaccines, medicines and medical supplies are free.) | Interviews, assesses and evaluates patient. | None | 3 Minutes | Marivic P. Jimenez Supervising Health Program Officer |



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| <p>3. Patient will wait for his/her number to be called then proceeds to treatment area and registers in ABTC logbook as new patient.</p> | <p>Anti-rabies vaccine is administered. Health teaching is done and post exposure prophylaxis card will be given to the patient with follow up schedule.</p> <p>If patient's wound or bite is Category II, he/she will be instructed to proceed at our Pharmacy if there are any oral medications needed for the patient.</p> <p>If the patient's wound is Category III, skin testing for Immune Globulin is done.</p> <p>If it is negative then Immune Globulin is infiltrated and the patient should be observed for any possible</p> | <p>None</p> | <p>3 Minutes</p> <p>2 Minutes</p> <p>30 Minutes</p> <p>1 hour</p> | <p>Dr. Red G. Cachapero OIC-CHO</p> <p>Marivic P. Jimenez Supervising Health Program Officer</p> |
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| | allergic reactions. | | | |
| 4. Patient proceeds to pharmacy for oral medicines, if needed. | Instructs patient for oral medications. | None | 2 Minutes | Maria Theresa Amurao Pharmacist |
| <u>FOR FOLLOW-UP PATIENTS:</u> STEP 1: Patient will get at CHO-ABTC | Retrieves patient data record from filing cabinet. | None | 2 Minutes | Marivic P. Jimenez Supervising Health Program Officer |
| STEP 2: Patient will wait for his/her number to be called then proceed to treatment area and registers in ABTC logbook as follow up. | Anti-rabies vaccine is administered and post exposure prophylaxis is given. | None | 3 Minutes | Dr. Red G. Cachapero OIC-CHO Marivic P. Jimenez Supervising Health Program Officer |
| TOTAL | | | 1 hour and 47 minutes | |