



External

5. SERVICENAME: DISASTER RESPONSE

Description of the Service: Disaster Response as one of the thematic areas of DRRM during calamities and or disaster. It is a consolidated effort of the City Disaster Risk Reduction and Management Council (CDRRMC) as the decision makers and the CDRRM Office as the implementing arm of the CDRRM Council in meeting the needs of the citizenry.

Office or Division:	CDRRMO
Classification:	COMPLEX
Type of Transaction:	GOVERNMENT TO CLIENT
Who may avail:	CITIZEN

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
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No documentary requirements needed	No documentary requirements needed
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CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Client receives continuous advisory (typhoon, flooding, earthquake, fire, landslide)	1. PRE-DISASTER PHASE 1.1 CDRRMO Operations center gives advisories	N/A	5 minutes	Monitoring team on duty
	1.2 LCE and CDRRM Council Chairman calls for an		10 minutes	Local Chief Executive



	emergency meeting		30 minutes	CDRRMC members
2.	1.3 CDRRMC members gives Pre-Disaster Risk Assessment (PDRA) and council comes up with preparedness measures			
2.1 Client reports branches, trees and twigs blockage to roads	2. DISASTER PHASE (once scene is safe)		15 minutes	Clearing Operations Cluster/CEO
2.2 Client reports missing individuals	2.1 Activation and dispatch of clearing operations team to conduct clearing operations		15 minutes	SARU Team/CDRRMO
2.3 Client reports medical emergencies	2.2 Activation and dispatch of Search, Rescue and retrieval team to conduct rescue operation		15 minute	EMS team/CDRRMO
	2.3 Activation and dispatch of Emergency		15 minutes	



<p>2.4 Client reports dead individuals</p>	<p>Medical Services team</p>			<p>MDM team/DILG</p>
	<p>2.4 Activation and dispatch of Management of the Dead and Missing Team</p>		<p>15 minutes</p>	
<p>2.5 Client reports individuals affected to be evacuated</p>	<p>2.5 Activation and dispatch of Evacuation, Camp coordination & camp management, Food & non-food, Health team and Logistic clusters</p>			<p>Evacuation Cluster/PNP CCCM Cluster /CSWDO FNFI Cluster/CSWDO Logistic Cluster/ GSO</p>
<p>3. 20.3.1 Client reports displaced families, damaged houses and needs livelihood</p>	<p>3. POST DISASTER 3.1 CDRRMC members convene for Post Damage Assessment and Needs Analysis Development and implementation of recovery plans for rehabilitation</p>		<p>Average time of 7 days but may extend to 14 days to 1 month depending on the severity or damages incurred</p>	<p>LCE & CDRRMC members</p>



	and recovery of communities			LCE & CDRRMC members
TOTAL:			7 days 2 hours	