



## Internal/External

### 3. SERVICENAME:ISSUANCE OF PERMITS

**Description of the Service:** Ensures compliance of ( R.A 9266) under PD 1096 The National Building code of the Philippines and Implementation of BP 344 (Accessibility Law for PWD)

<b>Office or Division:</b>	ARCHITET'S OFFICE
<b>Classification:</b>	Highly Technical
<b>Type of Transaction:</b>	LGU Projects
<b>Who may avail:</b>	Government to Public

CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
5 sets Architectural plan signed by registered & License Architects		Registered & License Architect		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in Logbook	Receive the pertinent documents & check for completeness	none	2 minutes	Ar. Brian Ed Nieva (Architect III)
	(R.A. 9266) under PD 1096 The National Building Code of the Philippines	none	1 day	Ar. Brian Ed Nieva (Architect III)
2. Received of Architectural Permit	Issuance of Architectural Permit	none	2 minutes	Ar. Isagani S. Magaoay (City Architect)
TOTAL			1 day 4mins	



**ARTA**  
ANTI-RED TAPE AUTHORITY  
OFFICE OF THE PRESIDENT

