

6. INFORMATION AND SERVICE ON FAMILY PLANNING

Description of the Service: PROVIDES COMPREHENSIVE FAMILY PLANNING SERVICES, BOTH NATURAL AND ARTIFICIAL METHOD.

Office or Divisions:	CITY HEALTH OFFICE-II
Classification:	SIMPLE
Type of Transactions:	GOVERNMENT TO CITIZEN
Who may avail:	WOMAN ON REPRODUCTIVE AGES(10-49)

CHEKCLIST OF REQUIRMENTS		WHERE TO SECURE		
None		none		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1.) SIGN IN TO CLIENT LOGBOOK AND GET NUMBER, PROCEED TO WAITING AREA.	PATIENT LOGGED IN AND NUMBER GIVEN.	NONE	1MIN.	JOAN LAGGUI,RN NURSE INCHARGED
2.) GO TO ADMISSION AREA.	PATIENT ADMITTED.	NONE	5MINS.	DIVIE BARCENA,RM MIDWIFE I
3.) PROCEED TO FAMILY PLANNING ROOM	PATIENT COUNSELLED ON DIFFERENT FP METHODS FILLED UP FP FORM, CHOSEN FP METHOD GIVEN	NONE	10MINS.	BETHZAIDA MANALIGOD,RN NURSE V-FP AND NTP COORDINATOR
TOTAL:			16 minutes	