

2. SERVICE NAME: DIAGNOSIS AND TREATMENT OF SICK ANIMALS

Description of the Service: Sick animals are being diagnose and give proper treatment.

| Office or Divisions: | CITY VETERINARY OFFICE | | | |
|---|--|-------------------------------------|-------------------------------|--|
| Classification: | SIMPLE | | | |
| Type of Transactions: | G2C (GOVERNMENT TO CLIENT) | | | |
| Who may avail: | LIVESTOCK RAISER | | | |
| CHECKLIST OF REQUIREMENTS | | WHERE TO SECURE | | |
| ANTI BIOTICS FOR TREATMENT VETERINARY SUPPLIES | | VETERINARY DRUG AND SUPPLIES | | |
| CLIENT STEPS | AGENCY ACTION | FEES TO BE PAID | PROCESSING TIME | PERSON RESPONSIBLE |
| 1. Sign in the client log book in the office | Give the logbook to the client | NONE | 2 minutes | MARIEJOYCE A. GABRIEL Administrative Aide I |
| 2. Request for diagnosis and treatment | Endorse to technical staff concern, discuss client concern and give recommendation | NONE | 5 minutes | JASON C. GAÑGAN City Veterinarian |
| 3. Purchase for antibiotic needed for treatment | Diagnose and conduct treatment | NONE | 1 hour | ALBRIAN DELA LUNA Livestock Inspector RODEL T. AQUINO AI Technician |
| TOTAL: | | | 1 hour & 7 minutes | |

(please use additional sheet/s if necessary)