1. **SERVICE NAME: ANIMAL HEALTH SERVICES**
    ANIMAL VACCINATION PROGRAM

    Description of the Service: Vaccination of Large Animals against Hemorrhagic Septicemia and Rabies on Dogs conducted in 91 Barangays to prevent and control the occurrence of animal diseases.

Office or Divisions:	CITY VETERINARY OFFICE			
Classification:	SIMPLE			
Type of Transactions:	G2C (GOVERNMENT TO CLIENT)			
Who may avail:	LIVESTOCK RAISER AND DOG OWNERS			
CHECKLIST OF REQUIREMENTS		**WHERE TO SECURE**		
HEMOSEPT VACCINE AND RABIES VACCINE		**Provincial Veterinary Office and City Agriculture Office**		
CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Sign in the client log book in the office	Give the Logbook to the Client	NONE	2 minutes	**MARIEJOYCE A. GABRIEL** Administrative Aide I
2.Request for schedule hemosept vaccination on large animals and rabies vaccination for dogs	Endorse to technical staff concern, discuss client concern	NONE	5 minutes	**JASON C. GAÑGAN** City Veterinarian
	Conduct vaccination on large animals and dogs	NONE	1 hour	**ALBRIAN DELA LUNA** Livestock Inspector **RODEL T. AQUINO** AI Technician
	TOTAL:		**1 hour & 7 minutes**	