

## 6. Payment of Court Orders Fee

A direction issued by a court or a judge requiring a person to do or not do something.

<b>Office or Divisions:</b>	CITY TREASURER'S OFFICE			
<b>Classification:</b>	SIMPLE			
<b>Type of Transactions:</b>	G2C-Government to Client			
<b>Who may avail:</b>	Public			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
1. Documents required by the City Civil Registrar Office.		1. City Civil Registrar		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCE SSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Proceed to window 2 and 4 and pay the corresponding fee.	1. Receive the payment.  1.1 Issue the Official Receipt.	<b>Court Orders Fee:</b> 1. Adoption P 1,000.00 2. Annulment of Marriage P 2,000.00 3. Presumptive Death P 2,000.00 4. Legal Separation P 2,000.00	2 minutes	Carina Theresa Bulan Clerk II City Treasurer's Office  Albert Maddara RCC III City Treasurer's Office

		<p>5. Change of Name Correction of Entry P 1,000.00</p> <p>6. Naturalization P 1,000.00</p> <p>7. Change of First Name P 1,000.00</p> <p>8. Declaration of Nullity P 2,000.00</p> <p>9. Correction of Clerical error P 1,000.00</p> <p>10. Other Registrable Court Decrees/Orders P 200.00</p> <p>Note: All certification issued shall pay an additional Php 30.00 as documentary stamps due the BIR.</p>		<p>Ruben S. Calimag RCC III City Treasurer's Office</p>
<p>2. Return to the Office of the City Civil Registrar and claim the requested Court Orders.</p>	<p>2. Assist and instruct the client to return to the City Civil Registrar Office.</p>	<p>None</p>	<p>1 minute</p>	<p>Carina Theresa Bulan Clerk II City Treasurer's Office</p> <p>Albert Maddara RCC III City Treasurer's Office</p> <p>Ruben S. Calimag</p>

				RCC III City Treasurer's Office
	<b>TOTAL:</b>		3 minutes	