

## SERVICES: AVAILMENT OF MEDICO LEGAL

*This service provides medico-legal examination & treatment of victims of abuse/s & accidents w/in the area of jurisdiction.*

<b>Office or Divisions:</b>	City Health Office			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	Government Citizens/Client			
<b>Who may avail:</b>	Citizens of Ilagan			
<b>CHECKLIST OF REQUIREMENT</b>		<b>WHERE TO SECURE</b>		
Letter of Medico Legal		PNP		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
<b>a. For victim of sexual abuse and Major accidents:</b>				
1. Secure request letter prior to examination.	Refer to PNP	None	20 minute	<b>PNP on Duty</b>  <b>Wilson Alamo</b> <i>Admin Aide III</i> City Health Office  <b>Johnny Peralta</b> Guard on Duty City Health Office  <b>Dr. Red G. Cachapero</b> <i>OIC-CHO/DTTB</i> City Health Office  <b>Dr. Red G. Cachapero</b> <i>OIC-CHO/DTTB</i> City Health Office
2. Sign in the client logbook at the information desk & get the number to be called.	Give the logbook and number.	Non	1 minutes	
3. Proceed to the doctor's room for examination	Documenting of Assessment and Evaluation of the Victim	None	20 minutes	
4. Get the Medico-legal certificate	Give Medico-Legal Certificate	None	2 minutes	
	<b>TOTAL:</b>		43 minutes	