

SERVICES: AVAILMENT OF LABORATORY SERVICES

Provision of Laboratory Services CBC, urinalysis, Sputum exam, stool exam and blood smear for malaria.

Office or Divisions:	City Health Office			
Classification:	Simple			
Type of Transaction:	Government Citizens/Client			
Who may avail:	ALL			
CHECKLIST OF REQUIREMENT		WHERE TO SECURE		
<ul style="list-style-type: none"> • Medical Doctor Request 		<ul style="list-style-type: none"> • Doctor consultation room 		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Secure Doctors request	Receive the request form	None	1 minute	Shiela Ruth Zipagan Contractual LAB AIDE Or Janet Manzano Microscopist or Reymark Fortin Contractual Medtech or April Jenneth B. Chu Medtech II
2. Proceed to the laboratory for assessment of requirements and order of payment	Assessment and verification was done and order of payment was given	Laboratory Fees (<i>if needed</i>) <ul style="list-style-type: none"> • <i>Sputum Exam-FREE</i> • <i>Fecalysis-P80.00</i> • <i>CBC-P150.00</i> • <i>Urinalysis-P80.00</i> • <i>*RPR-P250.00</i> • <i>*HBsAg screening test-P200.00</i> • <i>Blood Typing-P100.00</i> • <i>Blood Smear for Malaria-50</i> • <i>Dengue Ns1-600</i> 	2 minutes	
3. Pay the required fee at the City Treasurer's Office or its representative	Official receipt given by the City Treasurers Office or its representative			
4. Perform the test request.	Extract blood from the patient or instruct them to collect phlegm or urine specimen			Josephine L. Cadeleña CTO Rep

6. Releasing of results	Release the result to the patient.		1 minute	April Jenneth B. Chu Medtech II
	TOTAL:		2 Hours and 16 minutes	