

SERVICES: OUT-PATIENT CONSULTATION

*This provides medical assistance to any individual who needs medical attention.
This aims to diagnose, treat illness & provide appropriate medical assistance.*

Office or Divisions:	City Health Office			
Classification:	Simple			
Type of Transaction:	Government Citizens/Client			
Who may avail:	ALL			
CHECKLIST OF REQUIREMENT		WHERE TO SECURE		
BARANGAY CERTIFICATE BARANGAY INDIGENCY Laboratory examination		BARANGAYS City Health Office/Hospital/Diagnostic Clinics		
CLIENT STEPS	AGENCY ACTION	FEE TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE

1. Sign in the client logbook at the information desk & get the number to be called.	Give the logbook, admission form and number.	None	1 minute	Wilson Alamo <i>Admin Aide III</i> or Johnny Peralta <i>Admin Aide 1</i> or Guard on duty
2. Proceed to information where conditions and vital signs taken	Admitted and recorded conditions and vital sign	None	2 minutes	Marienhel Baquiran <i>Admin Aide 1</i> or Admin Assistant/Patient Assistant on duty
3. Proceed to record section	Record given to the patients individually		2 minutes	Marikit Baggao <i>Admin Aide IV</i> or Elsie Agliday Admin Aide I
4. Proceed to the Doctors room for consultation	<ul style="list-style-type: none"> • Take history and proper physical examination, request for some laboratory exam if needed • Make the proper disease diagnosis • Administer proper management • Prescribe necessary medication • Advice and discharge patient 	Laboratory Fees (<i>if needed</i>) <ul style="list-style-type: none"> • Sputum Exam-FREE • Fecalalysis-P80.00 • CBC-P150.00 • Urinalysis-P80.00 • *RPR-P250.00 • *HBsAg screening test-P200.00 • Blood Typing-P100.00 • Blood Smear for Malaria-50 • Dengue Ns1-600 	15 minutes	Dr. Red G. Cachapero OIC-CHO/DTTB or Nurse on Duty

<p>5. Proceed to pharmacy for medicine and further instruction.</p>	<p>Dispensing medicine and further instruction given by the pharmacist</p>	<ul style="list-style-type: none"> • Expanded Newborn Screening-1800 • <i>Blood Chemistry P150 each</i> • <i>Glucose</i> • <i>Triglyceride</i> • HDL/LDL • BUN/BUA • SGOT/SGPT • Cholesterol • Uric Acid • ALT/SGPT • AST/SGOT • Urine Culture^(outside) <p>*Screening test only subject for confirmatory Test</p> <p style="text-align: center;">None</p>	<p style="text-align: center;">2 minutes</p>	<p style="text-align: center;">Maria Theresa Amurao <i>Pharmacist</i> City Health Office</p>
	TOTAL:		22 minutes	