

SERVICES: DENTAL DEPARTMENT

Description of the Service: *To evaluate, diagnose and treat problems of the teeth and the surrounding tissues that impair oral health through the provision of high quality, preventive and therapeutic procedures.*

Teaching and counselling in a setting that values compassion and professionalism.

Office or Divisions:	San Antonio City of Ilagan Hospital			
Classification:	Simple			
Type of Transaction:	Government Citizens/Client			
Who may avail:	ALL			
CHECKLIST OF REQUIREMENT			WHERE TO SECURE	
- Patient's Chart			- Records Section - Dental	
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Retrieval of patient chart from the Dental Assistant	1. Patient is interviewed.	None	1-2 minutes	Mary Jean Basco, <i>Dental Aide</i>
2. Patient may now proceed to Dental Office	2. Patient is asked as to his subjective complaint, vital signs and properly documented	None	1-2 minutes	Mary Jean Basco, <i>Dental Aide</i>
3. Proceed to the dental chair for proper examination and treatment proper	A. ORAL SCALING 1. Oral Prophylaxis (mild) - moderate - severe - extra severe 2. Deep Scaling 3. Flouride treatment	P 250 P 350 P 400 P 500 P 400 P 250	15 mins 20 minutes 30 minutes 40 minutes 30 minutes 15 minutes	Maria Asuncion Taccad, <i>Dentist</i>

	<p>B. RESTORATIVE PROCEDURE</p> <ul style="list-style-type: none"> - Depth A - Depth B - Depth C - Temporary Filling - Pit and Fissure Sealant 	<p>P 300 P 350 P 400 P 250 P 300</p>	<p>20 minutes 30 minutes 40 minutes 20 minutes 25 minutes</p>	<p>Maria Asuncion Taccad, <i>Dentist</i></p>
	<p>C. SURGICAL PROCEDURE</p> <ul style="list-style-type: none"> - Closed Simple Extraction - Closed Simple Extraction with suture -Closed Open Extraction of tooth roots - Third Molar Extraction - Alveoloplasty - Operculectomy 	<p>P 250 P300 P 400 P 1000 P 500 P 500</p>	<p>30 minutes 40 minutes 40 minutes 40-45 minutes 30 minutes 30 minutes</p>	<p>Maria Asuncion Taccad, <i>Dentist</i></p>
4. Proceed to Pharmacy for availment of medications.	<p>Post operative instructions, prescription and counselling.</p>	<p>Depends on the prescripti on</p>	<p>3-5 minutes 2-3 minutes</p>	<p>Marie Laurence S. Tamayo (<i>Pharmacist</i>) or <i>Pharmacist on duty Pharmacist aide</i></p>
5. Proceed to Cashier for payment			<p>2-3 minutes</p>	<p>Aida I, Turquez <i>Cashier</i></p>
6. Go back to pharmacy for the dispensation of medications and further instructions			<p>1-2 minutes</p>	<p>Marie Laurence S. Tamayo (<i>Pharmacist</i>) or <i>Pharmacist on duty Pharmacist aide</i></p>