

**SERVICES: EMERGENCY CASES**

**Description of the Service:** *The department is staffed and equipped to provide varied and rapid care for those who are acutely affected with urgent and or life-threatening diseases or trauma.*

<b>Office or Divisions:</b>	SAN ANTONIO CITY OF ILAGAN HOSPITAL
<b>Classification:</b>	Simple
<b>Type of Transaction:</b>	Government Citizens/Client
<b>Who may avail:</b>	EMERGENCY PATIENT

CHECKLIST OF REQUIREMENT		WHERE TO SECURE		
<ul style="list-style-type: none"> <li>PATIENT'S RECORD WITH COMPLETE PERTINENT DATA</li> </ul>		<ul style="list-style-type: none"> <li>MEDICAL RECORDS SECTION</li> </ul>		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSONNEL RESPONSIBLE
1. Emergency room/admission	a. Interview the patient, take vital signs, medical history, thoroughly determine, assess and diagnose patient.	None	Depends on patient's case	Nurse on duty/midwife on duty, doctor on duty
	b. Explain the consent and patient's rights to the patient and relatives.	None	Depends on patient's case	Nurse on duty/midwife on duty
	c. Log patient's name at E.R logbook	None	2-5 minutes	Nurse on duty/midwife on duty
	<b>TOTAL:</b>	None	Depends on patient's case	