


<b>5. SERVICE/S : DISASTER RESPONSE (EXTERNAL)</b> Disaster Response as one of the thematic areas of DRRM during calamities and or disaster. It is a consolidated effort of the City Disaster Risk Reduction and Management Council (CDRRMC) as the decision makers and the CDRRM Office as the implementing arm of the CDRRM in meeting the needs of the citizenry. <div>  </div>				
Office or Divisions	CDRRMO			
Classification	COMPLEX			
Type of transaction	GOVERNMENT TO CLIENT			
Who may avail	CITIZEN			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
No documentary requirements needed		No documentary requirements needed		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Client receives continuous advisory (typhoon, flooding, earthquake, fire, landslide)	<b>1. PRE-DISASTER PHASE</b> 1.1 CDRRMO Operations center gives advisories  1.2 LCE and CDRRMC Chairman calls for an emergency meeting  1.3 CDRRMC members gives Pre-Disaster Risk Assessment (PDRA) and council comes up with preparedness measures	N/A	5 minutes	Monitoring team on duty
			10 minutes	Local Chief Executive
			30 minutes	CDRRMC members
2.	<b>2. DISASTER PHASE</b> (once scene is safe)			
2.1 Client reports branches, trees and twigs blockage to roads	2.1 Activation and dispatch of clearing operations team to conduct clearing operations		15 minutes	Clearing Operations Cluster/CEO
2.2 Client reports missing individuals	2.2 Activation and dispatch of Search, Rescue and retrieval team to conduct rescue operation		15 minutes	SARU Team/CDRRMO
2.3 Client reports medical emergencies	2.3 Activation and dispatch of Emergency Medical Services team		15 minute	EMS team/CDRRMO
2.4 Client reports dead individuals	2.4 Activation and dispatch of Management of the Dead and Missing Team		15 minutes	MDM team/DILG
2.5 Client reports individuals affected to be evacuated	2.5 Activation and dispatch of Evacuation, Camp coordination & camp management, Food & non-food, Health team and Logistic clusters		15 minutes	Evacuation Cluster/PNP CCCM Cluster /CSWDO FNFI Cluster/CSWDO Logistic Cluster/ GSO

3. 3.1 Client reports displaced families, damaged houses and needs livelihood	3. <b>POST DISASTER</b> 3.1 CDRRMC members convene for Post Damage Assessment and Needs Analysis		Average time of 7 days but may extend to 14 days to 1 month depending on the severity or damages incurred	LCE & CDRRMC members
	3.2 Development and implementation of recovery plans for rehabilitation and recovery of communities			LCE & CDRRMC members
<b>TOTAL:</b>			<b>7 days 2 hours</b>	