

4. **SERVICE NAME:** Intervention Program for Children In Conflict With the Law

**Description of the Service:** Provision of assistance to Children in Conflict with the Law to seek redress or erase them of their difficult situations.

Office or Divisions:	City Social Welfare and Development Office			
Classification:	Highly Technical (Case to Case Basis)			
Type of Transactions:	Government to Client			
Who may avail:	Children in Conflict with the Law			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
- Police Blotter		<b>Local Police Station</b>		
- BCPC endorsement		<b>Barangay Hall</b>		
- Birth Certificate		<b>CCRO</b>		
- School Record		<b>School attended</b>		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
- Present BCPC Endorsement/ Police Blotter and Birth Certificate	Received and review referral from PNP or BCPC	<b>None</b>	<b>5 minutes</b>	<b>Jenny Rose B. Bulauan, RSW</b> Social Welfare Officer II
- Shall undergo medical examination at City Health Office or Gov. Faustino N. Dy Memorial Hospital or drug testing at SOCO Ilagan	Intake interview and conduct assessment	<b>None</b>	<b>45 minutes</b>	<b>Jenny Rose B. Bulauan, RSW</b> Social Welfare Officer II
	Conduct assessment of discernment( <i>If minor is above 15 years old but below 18 years of age</i> )	<b>None</b>	<b>1 hour</b>	<b>Jenny Rose B. Bulauan, RSW</b> Social Welfare Officer II
- Attend Court Hearings (if needed)	Case Management	<b>None</b>	<b>66-132 Days</b>	<b>Jenny Rose B. Bulauan, RSW</b> Social Welfare Officer II
<b>TOTAL:</b>			<b>66-132 Days and 1 hour and 45 minutes</b>	